

# James Gravley

Radford, VA

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2764846538

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Mental Health Case Aide**

Goodwill Industries - Radford, VA

June 2019 to Present

Taking care of clients with several different disabilities and diagnosis, to taking them out and get them involved within the community. Helping them set and reach goals, teach life skill and safety skill classes.

### **Direct Support Professional**

New River Valley Community Services - Blacksburg, VA

February 2016 to March 2019

Working with adults ranging from 18 and up with intellectual disabilities and mental health issues. Job entailed making doctor's appointments, ordering meds, checking medical administration records, making sure no human rights were being violated for the clients in the group home. Also throughout the duration with NRVCS I earned the role as "Safety Captain" and "Team Residential Lead". However, both roles came without a pay raise. Assisted in daily living, making sure the clients were welcomed in the community, counseling the clients when they were dealing with a mental crisis.

### **Direct Support Professional**

Public Partnership, LLC - Pulaski, VA

June 2016 to June 2018

This is a part-time, on-call basis job where I am available for a friend of my family who has a little boy who is in a wheelchair and needs one-on-one assistance on a daily basis. With this job, I am allowed to give meds to him and where he cannot walk, he has to be trained in a gate trainer which stands him up straight and allows him to freely walk and/or run without the scare of falling. The only thing I do when he is in the gate trainer is guide him so he does not run into people.

### **Teacher's Assistant**

Pulaski County Public Schools - Pulaski, VA

June 2012 to February 2016

Working with kids ranging from 4 all the way to 18 with intellectual disabilities and mental health issues. Job entailed making sure the kids ISP and plans were met on a regular basis. Sitting in on interviews with kids and their parents along with their teachers. Part of the job entailed making sure the kids could read, write and learn verbal skills as well. I helped counsel the kids when they were having a hard time in class, therefore I would pull them out from time to time and walk around the school to ask what we as a staff could do to make their learning experience better. I also assisted with

sitting in on parent-teacher conferences as well and giving verbal direction on how their child with disabilities was functioning in and out of the classroom.

### **Retail Sales Associate**

Walmart - Dublin, VA

July 2010 to July 2012

Stocking shelves, rotating stock, making sure plans for the night shift crew were being met. While at Walmart I became a "Team Lead" over the frozen and dairy section of the store in Dublin, VA. With this role came paperwork, reading dialogues on how to make that section of the store run better and even sitting on a couple of Q&A interview sessions with futuristic employees as well. What I learned at Walmart about being a team lead has stayed with me all the way through my working career.

## Education

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### **Bachelor's in Social Work**

Radford University - Radford, VA

August 2018 to May 2020

### **High school or equivalent**

Pulaski County High School - Pulaski, VA

August 2005 to June 2009

## Skills

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Direct Care (7 years), Customer Service (3 years), Crisis Intervention (4 years), People Person (7 years), Counseling (4 years), Home Health, Direct Support (7 years), Personal Care (7 years), Disability (7 years), CNA, Autism (7 years)

## Certifications/Licenses

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### **CPR**

June 2012

CPR, first aid and AED trained and certified

### **Medication Administration**

February 2016 to Present

With the medication administration, I am allowed to give controlled drugs and other medications to clients throughout NRVCS.

## Additional Information

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I am a volunteer for The American Cancer Society. I am on the board for Pulaski County and Radford City Relay for Life events. I help manage the music and festivities.